



Green Lake School-Age Care Program

Registration Packet for Returning Students

Please provide full names and addresses including zip codes for anyone you list in this paperwork and promptly update any changes to the information provided in these forms with GLSA administration. Thank you!

Child's Last Name First Name Middle Name Nickname

Street Address City Zip Code Primary Contact Phone Number

Gender Age Birth Date Grade & Teacher

Name & address of school if not a Green Lake Elementary student

Parent or Guardian

Parent or Guardian

Name _____ Name _____

Relationship to Child _____ Relationship to Child _____

Address _____ Address _____

City & Zip Code _____ City & Zip Code _____

Home Phone _____ Home Phone _____

Work Phone _____ Work Phone _____

Cell phone/Pager _____ Cell phone/ Pager _____

Place of Employment _____ Place of Employment _____

Hours of Employment _____ Hours of Employment _____

Email Address _____ Email Address _____

Emergency Contacts (other than parents or guardians)

Name Full Address & Zip Phone Number Relationship to Child

Name Full Address & Zip Phone Number Relationship to Child

www.greenlakechildcare.org
info@greenlakechildcare.org
6415 1st Avenue NE, Seattle, WA 98115
Phone 206.525.5909 FAX 206.453.5948

Licensing requires us to have on file the name of your child's physician and dentist. Please fill this information out in full. It is also a requirement that if your child does not have a physician or dentist that you indicate that and attach a written plan for a dental or medical injury or emergency to your registration paperwork.

_____ Child's Physician	_____ Date of Last Physical	_____ Child's Dentist
_____ Full Address	_____ Date of last Dentist visit	_____ Full Address
_____ Phone Number		_____ Phone Number

Please describe any special circumstances we should be aware of (medication, allergies, developmental, social or health concerns) If none please indicate with N/A: _____

PLEASE NOTE: IF YOUR CHILD WILL NEED TO HAVE MEDICATION ON HAND WHILE ATTENDING GLSA YOU WILL NEED TO REQUEST ADDITIONAL PAPERWORK FROM GLSA STAFF TO BE FILLED OUT BY YOU AND YOUR CHILD'S PHYSICIAN. ANY CHILD THAT NEEDS EMERGENCY MEDICATION FOR LIFE THREATENING ALLERGIES MUST HAVE COMPLETED PAPERWORK AND THE NEEDED MEDICATION ON SITE BEFORE YOUR CHILD CAN START AT GLSA.

Please list any persons who are **restricted** from picking up your child (copies of legal documentation must be on file):

Full Name	Full Address	Phone	Relationship to Child
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

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Permission to Participate & Consent for Emergency Treatment:

I hereby give permission for my child, _____, to participate in GLSA activities, including activities outside the Center building (field trips). My child is now in good health and may participate in all activities. This permission may be revoked in writing at any time. I further agree to inform GLSA of any changes in my child's health that may affect his or her ability to participate in certain activities, including field trips. I understand that field trips will sometimes involve transportation by Metro bus or chartered school buses, and hereby give my permission for my child to attend field trips using these forms of transportation.

Signature of Parent or Guardian

Date

I hereby give permission for my child, _____, to be given first aid and emergency treatment by a qualified staff member of GLSA. I also give permission for my child to be transported by ambulance or aid car to an emergency center for treatment. In the event that I cannot be contacted, I further consent to medical, surgical, and hospital care, treatment, and procedures to be performed for my child by a licensed physician or hospital when deemed immediately necessary or advisable by the physician to safeguard my child's health.

Signature of Parent or Guardian

Date

What is your preferred hospital if emergency transfer is necessary? _____

I hereby agree and consent to the use of any photographs, video or artwork of _____ (child's name) for advertising, publicity, or recreational purposes. The items may be used in media such as TV, newspaper, bulletin boards, GLSA made movies, GLSA's website, newsletters, etc. I waive all claim to compensation for such use.

Signature of Parent or Guardian

Date

Out of State Emergency Contact (for use in the event of an earthquake):

Full Name

Phone Number

Relationship to Child

Street Address

City

State

Zip Code

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GLSA School Year Tuition Agreement

Please check the days and times that your child will need (for School Year Only).

Time Slot:	Monday	Tuesday	Wednesday	Thursday	Friday
Mornings 6:30-8:00 AM					
Afternoons 2:05-6:00 PM					

I, _____, agree to be responsible for paying my child’s tuition for the days listed above, as well as any other fees incurred on the account (i.e. extra hours, fieldtrip fees, late payments, late pick-ups, vacation care, etc.)

I am aware of the following:

- Payment is due in advance, on the 1st of the month, unless I make other arrangements with the Director. If the payment is received by GLSA after the 5th of the month, I may be subject to a \$25.00 late payment charge. _____ (Initials)

If you will need to make an alternate arrangement, such as paying on a date other than the 1st of the month, please specify here:

Approval: Director’s Initials _____

- I understand that I am not entitled to a refund or credit for days that my child is ill or not attending because of unplanned absences, vacations, or school closures, scheduled or unscheduled.

_____ (Initials)

- I understand that GLSA closes at 6:00pm. If I, or anyone that I have authorized to pick up my child, arrives after 6:00pm, I will be responsible for paying \$1.00 for every minute after 6:00pm that my child remains at GLSA, regardless of whether or not I receive subsidy from a government agency.

_____ (Initials)

Signature of Parent or Guardian

Social Security # of Parent or Guardian (Optional)

Parent/Guardian WA Drivers License Number

If your tuition will be paid fully or in part by any other agency (City of Seattle, DSHS, UW, etc), or individual, please specify:

GLSA Developmental, Social, and Health Update

We want to provide your child with the best care possible, and be sensitive to any needs that she or he might have. Please help us remain up-to-date about your child by thoroughly completing this section. Thank You.

What are some of your child's favorite foods? _____

Is your child on any special diet? (Please Note: State law requires a form signed by your child's health care provider if your child has diet modifications) _____

Does your child have food allergies? _____ If so, what? _____

If your child has severe, life-threatening food allergies, please see the Director for the appropriate paperwork

Any known medication, insect, or animal allergies? If not please indicate with N/A. _____

Do you have any concerns about your child in any of the following areas: eating habits, hearing, vision, language development, ability to move, social or emotional skills? If yes, please explain and feel free to use the back of this sheet: _____

What are your child's favorite activities? _____

How would you describe your child? _____

Does your child fear certain things? _____

Who lives at home with your child? _____

What is the best way to comfort your child? _____

How do you guide/teach your child correct behavior? _____

Upsetting events and losses, such as separation, divorce, or death in the family, can affect a child's behavior. It helps us to be aware of significant changes in your child's life so that we can understand and help her/him cope and adjust. Has anything happened that may affect your child's behavior? If yes, please explain and feel free to use the back of this sheet:

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